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FOR OFFICE USE ONLY

STUDENT NUMBER…………………………………………………….

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| **Application for THE 2016 University of Chester** **SUMMER SCHOOL** **(culture and creative economy or ENGLISH CULTURE AND LANGUAGE)** |

Please read the 2016 University of Chester summer school programme and the information below carefully and complete this form as fully as possible IN CAPITALS. Please send the form by email to w.lam@chester.ac.uk with full payment. Once payment is confirmed, invitation letter will be sent from the University of Chester to applicant.

**SECTION A: PERSONAL DETAILS (as stated on passport)**

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| **A.1. FIRST NAME(S)**: |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| **A.2.SURNAME/FAMILY NAME:** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| **A.3. TITLE:** (e.g. Mr) |  | **A4. NATIONALITY:**  |  |
| **A.5. PASSPORT NUMBER:** (leave blank if you do not have a current passport) |
| **A.6. DATE OF BIRTH:** | **DD/MM/YYYY** | **A.7. COUNTRY OF BIRTH:** |  |
| **A.8. GENDER:**  | FEMALE ☐ MALE ☐ | **A.9. LENGTH OF THE PROGRAMME:** |  22DAYS ☐ |

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| **A.9. HOME ADDRESS (for the invitation letter to be sent to):** | **CONTACT ADDRESS: (IF DIFFERENT FROM HOME ADDRESS)** |
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| **POSTAL/ZIP CODE:** | **POSTAL/ZIP CODE:** |
| **A.10. HOME TELEPHONE NUMBER:** |
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| **A11. MOBILE/CELL PHONE NUMBER:** |
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| **A.12. PERSONAL EMAIL ADDRESS:** (please use one letter/figure to each box only) |
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| **A.13. ALTERNATIVE EMAIL ADDRESS:** (please use one letter/figure to each box only) |
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**SECTION B: PREVIOUS STUDY IN THE UK**

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| **B.1. HAVE YOU STUDIED IN THE UK PREVIOUSLY?** **YES ☐** NO **☐**If Yes, please give further details of the course and institution of study, dates of study (from-to) as well as copies of all previous visas issued to you whilst studying in the UK: |
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**SECTION C: ENGLISH LANGUAGE**

**C.1. PLEASE GIVE THE NAME AND RESULTS/SCORES OF ANY ENGLISH LANGUAGE TESTS TAKEN (i.e. IELTS/TOEFL/PEARSON)**

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**SECTION K: ADDITIONAL INFORMATION**

SECTION D: ADDITIONAL INFORMATION

**D.1. DISABILITY/SPECIFIC NEEDS**

If you have any disability, specific learning difficulty or mental health difficulty that might necessitate special requirements or facilities, please tick the appropriate box.

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| ☐ | None | ☐ | Personal care and assistance |
| ☐ | Dyslexia | ☐ | Mental health difficulties |
| ☐ | Blind/Partially sighted | ☐ | Unseen disability, e.g. diabetes, asthma etc. |
| ☐ | Deaf/Hard of hearing | ☐ | Dietary requirements  |
| ☐ | Wheelchair user |
| ☐ | Other (please specify): |

**E.1. DO YOU HAVE ANY CRIMINAL CONVICTIONS? YES ☐ NO ☐**

Please refer to the notes in the guidance notes regarding the definition of criminal convictions. If Yes, please provide brief details. **If you do not tick either box, we will need to contact you to get this information and this will delay your application.**

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 **ONCE COMPLETED THIS FORM SHOULD BE RETURNED BY POST, FAX OR EMAIL TO:**

**F.1. How did you hear about the 2016 University Of Chester China Centre Summer School?**

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**Address:** International Admissions, International Office, University Of Chester, Parkgate Road, Chester CH1 4BJ, United Kingdom.

**Fax:** +44(0) 1244 511260

**Email:** applyinternational@chester.ac.uk

**Web:** [www.chester.ac.uk/international](http://www.chester.ac.uk/international)

 **Declaration**

I confirm that to the best of my knowledge, the information given in this form is correct and complete, I understand that the University of Chester will withdraw my application if found to have been falsified.

I understand that I am responsible for payment of all fees and acknowledge the University of Chester will not accept any liability for my fees.

I agree to comply with the statutes, ordinances, bye-laws, regulations, rules and conditions of the University of Chester for the time being in force, including Health, Safety and Disciplinary Regulations. I agree that all ideas, materials or work produced by me and submitted as part of the requirements of my programme of study and all intellectual property rights therein will become the absolute property of the University of Chester, unless specifically agreed to the contrary.

**Data Protection Act 1988:**

I consent to the University of Chester processing personal data contained in this form, or other data which may be obtained from me or others, including details of academic performance, learning support needs, disciplinary matters, destinations and comments on quality, closed circuit TV and video recording on University premises and holding my photograph which is used on the student ID card and for any purpose connected with my application for admissions, immigration purposes, my studies, my health and safety, implementation of the Rules, to provide data that the University is required to hold or supply to Higher Education Statistics Agency (HESA)or for any other legitimate reason. I consent to the disclosure of such information for academic purposes, in response to requests for references relating to continuing education, training or employment, for implementation of the Rules or in relation to council tax matters. I also give explicit consent for the University to check, verify or communicate any personal data that I have provided in this form or at any other point on any other documents during and in support of my application for admission to the University with the UK Border Agency. I understand that HESA pass data to organisations that need it to carry out their statutory functions connected with funding higher education. I am aware that I may request a copy of information held about me on request and on payment of the appropriate fee and that further information regarding HESA can be found on the University’s intranet

Sign and date

**ONCE COMPLETED THE COST AND THE FORM SHOULD BE RETURNED BY POST, OR EMAIL TO:**

**Address:** The University of Chester China Centre, 3rd Floor, Gateway House, 86 Northgate Street, Chester, UK, CH1 2HT, Chester CH1 4BJ, United Kingdom.

**Email:** w.lam@chester.ac.uk

**What will happen next?**

 Once you have made full payment and sent us the application form we will email you and sent out the hard copy of an invitation letter to you, in which the summer school programme, accommodation details are provided.

 You make UK visa application with the invitation letter and supporting documents as required by UKVI.

 You arrange flights and send us completed flight form as soon as possible. You are responsible for the purchase of overseas travel insurance.

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 We will send confirmation that you will be met at the airport (if requested for 10 or more students) or at Chester Train Station.

 If you fail to obtain a UK visa, 95% of the total payment will be returned to you (written evidence must be provided).

 If you breach the contract and could not attend the summer school, 80% of the total payment will be returned to you (written information must be provided at least 2 weeks before summer school starting date)

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**HOW TO PAY**

**ONLINE PAYMENT**

**To make an online payment via University of Chester website:**

http://storefront.chester.ac.uk/index.php?main\_page=product\_info&cPath=6&products\_id=423

**BACS TRANSFER**

**To pay by bank BACS transfer:**

* + Bank: National Westminster Bank PLC
	+ Address: 33 Eastgate Street, Chester, CH1 1XA
	+ Sort Code: 60 40 08
	+ Account Number: 79821898
	+ IBAN: GB74NWBK60400879821898
	+ SWIFT/BIC NWBKGB2L
	+ Account Name: University of Chester Maintenance Account

*Please quote The University of Chester Summer School, your name and your university’s name on any payments*

***Please note:  If you are not paying your fees yourself it is important that you know and trust the person who is paying them on your behalf, as any problems with payment will leave you liable for the full tuition fees***